

PARENT COMMITMENT LETTER

The purpose of this Parent Commitment Letter is to confirm your awareness and understanding of school policies and the responsibilities of the parents in the development of their child's education and growth.

MLS International requires the commitment of the parents and all the family members to the following:

School Academics:

- 1. Attend Open House and All Required Parent-Teacher Conferences:** Open House is when parents are introduced to the educational programs and policies at MLS and the first opportunity for parents to meet classroom teachers and support staff. It is time to establish the essential relationship between the parents and teachers
- 2. Commitment to Student Learning:** Learning is reinforced or enriched at home through activities and assignments given as homework. Although it is the student's responsibility to complete his/her homework independently, it is the parent's responsibility to follow through and ensure that the child completes the homework
- 3. Commitment to School/Home Communication:** Information regarding school events and the development of your child is done electronically via email. It is the parent's responsibility to check their email for messages from the school, (we recommend daily checking), and respond in a timely manner. It is also the responsibility of the parent to inform the teacher if the child will be absent due to sickness or other reasons
- 4. Retention Policy:**
 - a. School Absences:** Parents and students must also coordinate with the lead teachers for work missed due to absence. Poor attendance, (20 or more days), by a student may result in student retention
 - b. KGI & Elementary & Middle School students** must meet the grade-level standards for that academic year, otherwise, they will be referred to the school board for review and may not be promoted to the following grade.
 - c. In addition, any student who does not complete the academic year with MLS **MUST** take an Assessment Test with a Pass grade before they can be considered for promotion to the new grade.**

School Environment:

- 5. Reinforce Your Child's Respect for Peers, All School Staff, and Herself or Himself:** Children who have a healthy respect for people and our world are more open to a learning experience. Children at MLS learn the concepts of Composure, Empathy, Encouragement, Assertiveness, Positive Intent, Choices, and Consequences. Children are taught to use their words to express opinions and emotions. MLS will not tolerate students who use physical violence or foul language in any circumstance. We have zero-tolerance for bullying.
- 6. Attend a Minimum of two Parent-Child Development Courses/Workshops:** MLS is dedicated to the whole child. As a part of developing this, it is essential that parents and caregivers have a working knowledge of the programs implemented at MLS. It is obligatory for at least one member of the family to attend Conscious Discipline Workshops at MLS.

Health and Wellness:

- 7. MLS's Counseling Department:** The purpose of the department is to collaborate with families whose children may need specific support and tools to aid in their child's development and growth. Although we are not a Special Needs School, we do reach out to children who are struggling in some areas of their education and development. In order to support our children, we ask that parents sign the permission letter that allows the Counseling Department to observe their child. In case any concerns are identified, parents will be informed and included in any plans for intervention. In such circumstances, parents would be expected to abide by all rules and regulations set forth in the agreement with the counseling department. Any information gathered is kept confidential to the Counseling Department and families.
- 8. Healthy Food:** As a part of the whole child approach at MLS, children's snacks and lunches must follow the Healthy Food Policy. Any child that brings an unhealthy snack, based on the teacher's discretion, will not be allowed to eat it but will be given an alternative snack such as fruit.

Please sign below that you have read the Parent Commitment Letter and understand the contents. Return this signed form to MLS Administration and it will be added to your child's file.

Name of Student: _____

Parent's Name: _____

Signature: _____

Date: ____/____/____